

EMPLOYMENT AGREEMENT

This agreement is made between:

Employer Full Name: _____

ID / Company Name (optional): _____

Contact Number: _____

and

Employee Full Name: _____

ID Number (optional): _____

Contact Number: _____

1. Description of Work

The employee agrees to perform the following work (tick or describe):

- Domestic work
- Cleaning
- Gardening
- Caring
- General work
- Other: _____

2. Work Location

Address or area where work will be performed:

initial

3. Working Hours

- Days of work: _____
- Start time: _____
- End time: _____
- Total hours per day: _____

4. Salary Agreement

- Pay rate: R_____ per hour / per day / per week (circle one)
- This rate is not less than the South African National Minimum Wage
- Payment method:
 Cash EFT Other: _____
- Payment frequency:
 Daily Weekly Monthly

5. Start Date & Duration

- Start date: _____
- Type of work:
 Once-off
 Fixed term / temporary, until date : _____
 Casual
 Freelance
 Permanent part time
 Permanent full time

6. Duties & Expectations

The worker agrees to:

- Perform agreed duties to the best of their ability
- Arrive on time or notify the employer if delayed

The employer agrees to:

- Treat the worker with respect and fairness
- Provide clear instructions and a safe working environment
- Pay the worker as agreed and on time

7. Safety & Conduct

Both parties agree to:

- Maintain respectful behaviour
- Communicate concerns early
- Stop work if conditions become unsafe

8. Termination

Either party may end this agreement by giving _____ months/weeks notice, unless otherwise agreed.

9. Entire Agreement

This document represents the full agreement between both parties. Any changes must be discussed and agreed upon.

10. Signatures

Signed at _____

Employer Signature: _____

Date: _____

Signed at _____

Employee Signature: _____

Date: _____